

**Montevallo Historic Preservation Commission  
And Architectural Design Review Board  
Minutes  
Tuesday, March 7, 2023  
6:00 p.m.  
Parnell Memorial Library**

**Members Present:**

Veronica Bailey, Tara Brantley, Bill Glosson, Susan Godwin, Melinda Nix, Janice Seaman and Sherry Vallides

Guest: Councilwoman Martha Ann Eisenberg

**Call to Order:**

A quorum was established and the meeting was called to order at 6:04 p.m.

**Old Business**

Minutes from the February 14, 2023 meeting were read by J. Seaman. A motion was made by B. Glosson to approve the minutes with a correction; motion seconded by S. Vallides; motion passed.

T. Brantley reported that she has not contacted K. King for information relating to the African American Heritage Trail. Brantley suggested that she would like to work with J. Salter on the trail after he is appointed to the commission at the next city council meeting.

M. Nix stated that she has not contacted SCBOE regarding placement of plaque on MMS building recognizing it as the location of the MNHS before the civil rights movement. She will contact them before the April meeting.

J. Seaman did not have an update on the GPR survey at Shoal Creek Park. She will inform the commission when an update is received

M. Nix will speak with Steve Gilbert about the possibility of the city joining historical related professional organizations.

S. Godwin read the proposed wording for the city website pages of the MHPC and the ADRB. One revision was requested. V. Bailey made a motion to accept the wording as revised; S. Vallides seconded the motion; motion passed unanimously.

J. Seaman reported that she spoke with Mayor Nix and Steve Gilbert about a Certificate of Appropriateness in relation to the Victory Building.

Members discussed the purchase of Dawson's Gas Station by The University of Montevallo for the purpose of creating additional parking spaces for UM students and staff.

S. Godwin expressed that she would like to lead the commission through a tutorial of the CLG Handbook at the next ADRB.

S. Godwin distributed additional information for the ADRB binder and gave a brief overview of the "Design Review with Limited Resources" material.

### **New Business**

Commission members discussed the idea of creating “Welcome Packets” to be distributed to business/building owners in the Downtown District and owners of historic homes. S. Vallides stated that she thought that having meetings with the aforementioned groups regarding information enclosed in the packets would also be something to think about. B. Glosson suggested sending a friendly and positive welcome letter to the groups before sending them the packets.

Commission members discussed the possibility of having ADRB meeting directly after HPC meetings instead of having two meetings a month. S. Godwin made a motion that the ADRB will meet, as needed, immediately after HPC meetings. Meetings will be held on the first Tuesday of each month at 6:00 p.m. in the Parnell Room at Parnell Memorial Library; V. Bailey seconded; motion passed,

The next meeting of the MHPC will be Tuesday, April 4<sup>th</sup> with the ADRB meeting immediately afterwards.

S. Godwin made a motion to adjourn; B. Glosson seconded; meeting adjourned at 7:55 p.m.

Attachment  
:mbn

## **MHPC City Website**

The Montevallo Historic Preservation Commission / Architectural Review Board is the mayor-designated, city council-approved (July 11, 2022) body that holds jurisdiction over all design-related proposals and changes in Montevallo's historic districts and/or any historic properties located within Montevallo city limits.

Its purpose is to designate and protect buildings, sites, structures, and districts of historic, architectural, archaeological, and cultural significance in conformance with definitions set forth in the National Historic Preservation Act of 1966, the Code of Alabama 1975 Sections 11-68-1 to 11-68-15, and the Montevallo Municipal Code of Ordinances Article VI Division 6 Sec 2-290 to 2-297.

Standards, criteria, and procedures for review of alterations, demolitions or new construction in Montevallo's Downtown Core and Historic Districts must be consistent with the Secretary of the Interior's Standards for Treatment of Historic Properties. To achieve this purpose the Commission / Architectural Design Review Board performs all requirements and speaks with one voice based on the legal authority given in the enabling legislation and is the historical preservation gatekeeper of Montevallo's Certified Local Government (CLG).

Members of the Commission are bona fide residents of Montevallo and have demonstrated training or experience in the fields of history, architecture, architectural history, urban planning, archaeology or law, or who may be residents of a Montevallo historic district.

Commission Members

Meeting Times

Contact